

Dear _____:

I am writing on behalf of _____, located in _____.

Options that require a dropdown **must** be selected before they will show up in the document

The purpose of this letter is to place you on notice regarding your company's use of the trademark _____. I am informed of the following:

I request that you cease any continuing or future uses of your trademark, _____. Absent a prompt resolution, I will recommend that my lawyer take appropriate legal action to protect my proprietary rights. Any further infringing activity occurring after the receipt of this letter shall be considered a willful infringement.

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Sincerely,

